

CRICOS Course Code: 106564E | Duration: 78 Weeks (60 weeks study & 18 Weeks Break)

## **Course Overview**

This qualification would apply to individuals with various job titles including executive officers, program consultants and program coordinators.

## **Career Outcomes**

Students who completed this course may be able to seek employment in a range of business management roles such as:

- Manager
- Team Leader

## **Unit of Competence**

Core Units	
BSBXCM501	Lead communication in the workplace
BSBCRT511	Develop critical thinking in others
BSBFIN501	Manage budgets and financial plans
BSBOPS501	Manage business resources
BSBSUS511	Develop workplace policies and procedures for sustainability

Elective Units	
BSBTWK503	Manage meetings
BSBWHS521	Ensure a safe workplace for a work area
BSBLDR523	Lead and manage effective workplace relationships
BSBOPS504	Manage business risk
BSBTWK502	Manage team effectiveness
BSBOPS502	Manage business operational plans
BSBLDR522	Manage people performance