



**Training for  
Knowledge  
and Livelihood**

RTO Code: 45509 | CRICOS Provider Code: 03770M



# BSB40520 CERTIFICATE IV IN LEADERSHIP AND MANAGEMENT

CRICOS Course Code: 106975H | Duration: 26 Weeks (20 Weeks Study & 6 Weeks Break)

## Course Overview

This qualification reflects the role of individuals working as developing and emerging leaders and managers in a range of enterprise and industry contexts.

## Career Outcomes:

Students who completed this course may be able to seek employment in a range of business management roles such as:

- Supervisor
- Sales Team Manager
- Freight Administrative Supervisor

## Unit of Competence

### Core Units

BSBLDR411	Demonstrate leadership in the workplace
BSBLDR413	Lead effective workplace relationships
BSBOPS402	Coordinate business operational plans
BSBXCM401	Apply communication strategies in the workplace
BSBXTW401	Lead and facilitate a team

### Elective Units

BSBLDR412	Communicate effectively as a workplace leader
BSBCRT411	Apply critical thinking to work practices
BSBWHS411	Implement and monitor WHS policies, procedures and programs
BSBTWK401	Build and maintain business relationships
BSBPEF403	Lead Personal Development
BSBOPS405	Organise business meetings
BSBWRT411	Write complex documents